



# Finance Committee Meeting - Budget Hearings (Day 2) Minutes

Lee County, Illinois

Aug 3, 2023 at 9:00 AM CDT

Old Lee County Courthouse, Third Floor Boardroom, 112 E 2nd St, Dixon, IL 61021

## I. Call to order

Meeting was called to order at 9:00 a.m., by Chair Jim Schielein.

## II. Committee Member Roll Call: Chair Jim Schielein, Vice Chair Mike Book, Tom Kitson, Lirim Mimini, Tim Bivins, Nancy Naylor

Lirim Mimini was absent. Jim Schielein, Tom Kitson, Tim Bivins, Nancy Naylor, and Mike Book (10:53-11:36) attended in person.

## III. Meeting Attendees and Visitors

Paul Gorski (IT)(10:45-11:30) Kevin Lally (EMA)(9:00-9:54), Paul Rudolphi (Treasurer), Wendy Ryerson (Administrator), Clay Whelan (Sheriff)(9:00-10:39), and Becky Brenner all attended in person.

## IV. Approval of the Minutes from the Previous Budget Hearing (August 1, 2023)

**Motion** to approve the minutes from the August 1, 2023, Finance Committee Meeting - Budget Hearings (Day 1). **Moved** by Tom Kitson. **Second** by Nancy Naylor. **Motion** passed unanimously by voice vote.

## V. Old Business

### A. FY 2024 Ongoing Budget Discussion and Decisions

Wendy Ryerson reported that she had received an email back from the Village of Paw Paw regarding their Social Services request. The request should have been for \$1,500 and not \$2,500.

## VI. New Business

Paul Rudolphi reported that a duplicate expense of \$146,493 had been included in the Sheriff's Office full-time salary line item. The corrected amount after the subtraction was \$2,549,911.

### A. 9:00 a.m. - Sheriff's Department

Clay Whelan walked the committee through the Sheriff's Office budget requests for FY 2024. EMA falls under the Sheriff's Office but has a separate budget outside of the County General Fund. Following are the highlights from both offices:

### *Sheriff's Office*

- \$100,000 of additional funds were requested in the overtime line item.
- \$6,000 increase was requested in the clothing allowance line item and \$10,000 in the new hire costs line items due to possible retirements in FY 2024.
- \$6,500 increase was requested in the auto repair line-item.
- \$30,000 increase was requested in the maintenance agreement line-item for software programs.
- \$8,000 increase was requested in the supply line item.
- \$15,000 increase was requested in the food and meals line-item.
- \$10,000 increase was requested in the training and conference line item due to change in mandates.
- \$6,000 increase was requested in the radio line item due to an increase in the annual contract.

Capital requests included the following:

- \$25,560 for bullet proof tactical vests
- \$30,000 for standardized rifles
- \$13,000 for mobile squad computers
- \$280,000 for body camera system
- \$11,533 for (4) tasers
- \$192,000 for squad cars and related equipment

### *EMA*

- Minor cost of living increase was requested in the maintenance agreement, supplies, and contractual services line items.
- Request to move \$20,000 from annual Emergency Management Performance Grant revenue to a contingency line-item. The suggestion was made to keep the funds in grant revenue and add an EMA contingency item to the capital.

Capital request included the following:

- \$15,995 for Lee County Safe App Software. Subsequent years annual subscription would be roughly \$6,000.

### B. 10:00 a.m. - Treasurer

Paul Rudolphi walked the committee through the Treasurer's Office budget request for FY 2024. Following are the highlights:

- The only substantial request in the budget was the cost of the Financial Director that was carried over from the FY 2023 budget.

### C. 11:00 a.m. - IT Department

Paul Gorski walked the committee through the IT budget requests. Following are the highlights:

- Increase of roughly \$8,700 in the salary-officer line item.
- An increase of \$6,000 requested in the salary-overtime line item was retracted during the meeting because fees for Zoning hearings will be charged to the petitioner.
- Increase of \$9,000 requested in the professional services line item due to an increase in annual contracts and services costs.
- Increase of \$26,000 was requested in the software licensing line item due to costs associated with Microsoft government cloud.

Capital requests included the following:

- \$36,000 for new Windows 11 computers (this project could be planned out over three years for \$20,000 each year).
- \$3,000 for New Courts 4th floor network upgrades. Funding for this project may be sought elsewhere.
- \$6,000 for New Courts wireless on the 2nd floor (this request was reduced to \$3,000 during the meeting).
- \$500,00 for New Courts generator was scratched during the meeting.
- \$20,000 for New Courts management data storage.
- \$20,000 for body cam video storage (if the body cam request from the Sheriff's Office is granted, this item can be removed. Storage is included in the Sheriff's request).
- \$20,000 for the conversion of "Crimes" AS 400 database. The Committee requested additional information on the need for the conversion.

## VII. Executive Session

- A. Open Meetings Act: 5 ILCS 120/2 (c)(2) Collective Negotiation Matters

**Motion** to enter into Executive Session at 9:54 a.m., for the purpose of discussing 5 ILCS 120/2 (c)(5) Collective Negotiation Matters.

**Moved** by Tim Bivins. **Second** by Tom Kitson.

**Roll call going into Executive Session:** Jim Schielein, Tom Kitson, Tim Bivins, and Nancy Naylor.

Meeting started at 10:00 a.m., following a short break.

**Also present:** Paul Rudolphi, Wendy Ryerson, Clay Whelan, and Becky Benner.

**Roll call back in open session:** Jim Schielein, Tom Kitson, Tim Bivins, and Nancy Naylor.

**Also present:** Paul Rudolphi, Wendy Ryerson, Clay Whelan, and Becky Benner.

Back in open session at 10:34 a.m.

VIII. Adjournment

**Motion** to adjourn at 11:36 a.m. **Moved** by Tom Kitson. **Second** by Nancy Naylor.  
**Motion** passed unanimously by voice vote.

The next Finance Committee Meeting is scheduled for  
9:00 a.m., on Thursday, August 10, 2023

Respectfully submitted by:  
Becky Brenner - Board Secretary